

		TEAM				
PROJECTS	#	Deadline	Objective	Apps Used	STATUS	
1 Adobe Connect Help	3	beg of Fall	Update site w/ new info	Gsite/Scree shot/Image Editing	done/ need revision	
2 Alfresco Help	2	beg of Fall	Update site w/ new info	Gsite/Scree shot/Image Editing	done/ need revision	
3 Mahara Help	4	beg of Fall	Update site w/ new info	Gsite/Scree shot/Image Editing	done/ need revision	
4 Moodle Help for Faculty	5	beg of Fall	Update site w/ new info	Gsite/Scree shot/Image Editing	done/ need revision	
5 Moodle Help for Students	1	beg of Fall	Update site w/ new info	Gsite/Scree shot/Image Editing	done/ need revision	
6 Tegrity Help	2	beg of Fall	Update site w/ new info	Gsite/Scree shot/Image Editing	done/ need revision	
7 TCAPP Website	2		Update site w/ new info	Gsite/Scree shot/Image Editing	done/ need revision	
8 Video Tutorials	4	Spring	Create new videos	Captivate	Dropped - substituted with Lynda.com	
9 TF Knowledgbase	1	New	Construct dbase of useful info	Gdoc	New Just started	
10 Consultant Knowledgbase	1	New	Construct website for Lab	Gsite	New Just started	
11 Faculty Outreach	DG	beg of Fall	Retrieve list / plan	Excel	in process	
12 Faculty Newsletter	FM	weekly	Collect news & Update	Gsite	ongoing	
13 Faculty Question Bank	PJ		Collect info	Gform	ongoing	
14 TechFellowTraining Website	DZ		Updating	Gsite	ongoing	
15 Course Development	MN	Spring			planning	

EVENTS						
	BrownBagLunches	ALL	monthly	contact participant /organize event	Web/Video	next date TBA
	Technology Demo Day	ALL	April	contact /organize event/registration/hardware needed/program	laptops+monitors headphones	not yet started
	TC-IT	ALL	June	contact /organize event/registration/hardware needed/Prepare training	Web/LMS/Video	not yet started
	Allumni Homecoming	ALL	April	prepare table/material	Web/Laptop	not yet started
OTHER TASKS						
	Faculty Orientation		3	Schedule/prepare workshops	Moodle/Connect Accounts	in progress
	Moodle Testing	ALL	TBA	Testing upgrade	Moodle	TBA
	New Faculty Training	Rotating			email/Moodle/Connect Accounts	in progress
	Active Learning CL Orientation		2		technology in room	Completed
	Active Learning Cl Feedback	PF	end of semester		web form	not yet started

	TF Agendas	RR	weekly	provide Agenda for TF meetings	Gdoc	ongoing